

In-Class Timed Writing Guidelines The Naughty No-No List or What You Must Do Right!

- ▶ present active tense
- ▶ third person (sometimes first person plural okay) – absolutely NO ‘you’



run-ons and fragments



clichés and slang – absolutely NO!!!!

a lot
really
very
there is/are
good/bad
shows/gives
pretty much
could of



‘...author’s use of ----- helps the reader appreciate the poem better...’
‘...the author’s use of ----- makes the poem easier for the reader to understand...’

THE AUTHOR’S USE OF A LITERARY DEVICE ALWAYS RELATES TO THE WORK’S THEMES – NOT TO HOW A READER FEELS ABOUT IT.

▶ **WORD BANK•WORD BANK•WORD BANK• WORD BANK** ◀

Instead of ...the author ‘shows,’ ‘gives’ or ‘uses’... try –

reveals
illuminates
illustrates
demonstrates
conveys
expresses
argues
proves
confirms
attests
embodies
exemplifies

suggests
implies
advocates
establishes
creates
elucidates
clarifies
depicts
examines
explicates
portrays

Instead of writing “The author means” or “The character says”...

abandons	classifies	dissects	fancies	laments	presumes	simplifies
admonishes	complicates	distinguishes	fantasizes	liberates	probes	subscribes to
advocates	concludes	elicits	finalizes	maintains	promotes	subsumes
affirms	condemns	empathizes	finds	measures	proposes	suggests
agonizes	confirms	emulates	fortifies	mesmerizes	purports	supports
alienates	considers	encourages	glorifies	moralizes	questions	supposes
allows	contemplates	endeavors	hints	muses	rebukes	sustains
analyzes	contradicts	enlightens	hopes	observes	recalls	sympathizes
anguishes	criticizes	enriches	hypothesizes	offers	refines	synthesizes
antagonizes	crystallizes	envisions	identifies	oversimplifies	refutes	tantalizes
assumes	decries	establishes	illuminates	pacifies	regrets	theorizes
belittles	defies	estimates	imparts	permeates	reminds	underscores
bemoans	defines	eulogizes	implies	personifies	renders	urges
berates	dehumanizes	evaluates	imposes	persuades	replicates	vilifies
calculates	deifies	evokes	impresses	ponders	reports	vindicates
calls for	deliberates	examines	infers	pontificates	resumes	warns
cautions	deineates	excites	informs	poses	rhapsodizes	wonders
challenges	demand	explores	insists	posts	satanizes	
characterizes	demonizes	exposes	inspires	postulates	satisfies	
chastises	demonstrates	expounds	instills	predicates	scorns	
chides	denies	extemporizes	investigates	prefaces	seeks	
clarifies	discourages	fabricates	juxtaposes	presents	shapes	

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Words to Introduce Quotations

You may use direct quotations objectively to introduce an author or you can spice it up and introduce the quotation with a more explanatory word meant to describe your opinions about the author in question. A more expressive word, used correctly, can add emphasis and meaning to a paper. Remember, the word chosen will depend upon how *you*, the writer, want to introduce each specific quotation. **In short, these words are not interchangeable.** They do not all mean the same thing; hence, it is best to make use of a dictionary before using them. The list of words compiled is divided into four categories.

Straightforward, uncomplicated words:

Argues
Asks
Cites
Finds
Names
Notes
Says
Shows
States
Suggests
Views
Writes

Words introducing counter arguments:

Chastises
Contrasts
Counters
Criticizes
Denies
Denounces
Negates
Questions
Renounces
Retaliates
Retorts
Warns

Expressive words:

Accepts
Acknowledges
Addresses
Adds
Admits
Advances
Affirms
Agrees
Alleges
Allows
Analyzes
Announces
Answers
Articulates
Asserts
Assesses
Attests
Believes
Brings forth
Categorizes
Claims
Clarifies
Comments on
Compares
Complies
Concludes
Concurs
Confirms
Considers
Contemplates
Contends

Defines

Demonstrates
Describes
Determines
Discovers
Evaluates
Examines
Explains
Explores
Hypothesizes
Identifies
Illustrates
Implies
Inquires
Inspects
Interprets
Investigates
Learns
Lists
Makes the case
Mentions
Observes
Offers
Points out
Ponders
Presents
Prompts
Promotes
Proposes
Proves
Proclaims
Pronounces
Recognizes

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Remarks
Reminds us
Replies
Reports
Responds
Reveals
Reviews
Stresses
Studies
Summarizes
Supports
Surveys
Verifies
Warns

Mega expressive words:

Acquiesces
Appraises
Ascertains
Bemoans
Brags
Castigates
Concedes
Conceives
Critiques
Deliberates
Delineates
Discloses
Detracts from
Discerns
Emphasizes
Encapsulates
Encourages
Entangles
Envisions
Estimates
Exhibits
Expounds on
Expresses
Fabricates

Declares
Foreshadows
Foretells
Fosters
Furnishes
Generates
Grants
Grapples
Gushes
Hammers
Hopes
Immortalizes
Impoverishes
Impugns
Jests
Labors
Lambastes
Lavishes
Longs
Magnifies
Maintains
Maligns
Manipulates
Masks
Measures
Minimizes
Misappropriates
Moralizes
Muses
Nurtures
Obscures
Overlooks
Overreacts
Perceives
Persuades
Perverts
Posit
Postulates
Postures
Preempts
Preaches
Publicize
Rambles
Rationalizes

Reinforces
Rebukes
Recapitulates
Reconciles
Reminisces
Repudiates
Resigns
Revokes
Savors
Scrutinizes
Sentimentalizes
Stipulates
Surpasses
Sympathizes
Synthesizes
Testifies
Traces
Transcends
Uncovers
Unearths
Withholds
Witnesses